



**Andhra Pradesh
State Level Police Recruitment Board**

USER GUIDE

**To fill the
Online Application Form**

1. Read the following general Instructions carefully and select the checkboxes, then click on **Submit & Continue** to proceed further.

Post Code	Post Description
21	SCT PC (Civil) (Men & Women) in Police Department
22	SCT PC (AR) (Men & Women) in Police Department
23	SCT PC (SAR CPL) (Men) in Police Department
24	SCT PC (APSP) (Men) in Police Department
25	Warder (Men) in Prisons and Correctional Services Department
26	Warder (Women) in Prisons and Correctional Services Department
27	Firemen in A.P. Fire & Emergency Services Department

1	Please fill the application form after carefully reading the Notification issued vide Rc.No. 215/R&T/Rect.2/2018, dt. 12.11.2018. It is mandatory to certify that the candidate has read the instructions and understood them before starting the process of submitting the application form.	
2	There is a fee of Rs. 300/- (Three hundred rupees only) for OCs/BCs and Rs.150/- (One hundred and fifty rupees only) for SCs/STs for appearing in this Exam. The fee can be paid Online through Credit/Debit Card/ Internet banking or through Mee Seva/AP Online Centers.	
3	As there are several layers of information which candidate has to submit as he goes through the process of selection, the application form will also be submitted in stages. Stage-I - Before appearing for Preliminary Written Test. Stage-II - Before appearing for Physical Measurement Test. Stage-I is totally self-attesting and only 2 certificates regarding Age and Community are required to be enclosed/ uploaded at this stage. Other certificates as per Notification will have to be submitted (uploaded) in Stage-II. However, it is the responsibility of the applicant to ensure that correct information is submitted at each stage. Submission of wrong / incorrect information at any stage will result in automatic disqualification of the candidate and no further correspondence will be entertained.	
4	The candidate should not submit more than one Application for this recruitment.	
	I, Certify that I have read the Notification and I am proceeding to submit this application form after having understood the eligibility and other criteria mentioned in the Notification. I undertake total responsibility for submitting correct information to the best of my ability. State Level Police Recruitment Board, Andhra Pradesh will have full rights to reject my application at any stage, if any of the information submitted by me in this application is found to be incorrect. I also fully understand that the original documents in support of information submitted by me in this application will have to be produced by me as and when called for by State Level Police Recruitment Board, Andhra Pradesh and failure to do so at the given date and time will result in automatic disqualification of my candidature for this recruitment.	<input type="checkbox"/> (Tick if Yes)
	Do you meet the prescribed Physical Measurement criteria (Height and Chest for Men and Height & Weight for Women) as per Notification.	<input type="checkbox"/> (Tick if Yes)
	As per Rule 3 (G) mentioned in Notification at Para No. 25 certain conditions for disqualification for appointment have been mentioned (Go through the Notification). Are you eligible for Selection / Appointment?	<input type="checkbox"/> (Tick if Yes)
<input type="button" value="Submit & Continue"/> <input type="button" value="Cancel"/>		

2. The page will direct to “Payment Details”. If Candidate is already paid through AP Online / MeeSeva / E seva select. Fill all the details and click on **Submit & Continue**.

Payment Details

Online Application Form for the Post of
SCT PC (Civil) (Men & Women) - Post Code No.21, SCT PC (AR) (Men & Women) - Post Code No.22,
SCT PC (SAR CPL) (Men) - Post Code No.23, SCT PC (APSP) (Men) - Post Code No.24,
Warder (Men) - Post Code No.25, Warder (Women) - Post Code No.26, Firemen (Men) - Post Code No.27,
vide Notification No. 215/R&T/Rect.2/2018, dt: 12.11.2018.

Pay Amount using Debit Card / Credit Card / Net Banking to Fill Application Form

01. Payment Paid Through	:	<input type="text" value="Select ..."/>
02. Payment Transaction No./Reference No.	:	<input type="text" value="Transaction ID"/>
03. Candidate Name (as per SSC or Equivalent)	:	<input type="text" value="Candidate Name"/>
04. SSC or Equivalent Roll No. (Hall Ticket No.)	:	<input type="text" value="SSC Roll No."/>
05. Candidate Mobile No.	:	<input type="text" value="MobileNo"/>

OR

3. Select the “**Pay Amount Using (Debit card / Credit card / Net banking)**” page will direct to the following screen. Fill all the details and click on **Pay Amount**.

Pay Amount

1. Are you a Local Candidate of Andhra Pradesh?	:	<input checked="" type="radio"/> Yes <input type="radio"/> No
2. Community	:	<input type="text" value="Select Community"/>
03. Candidate Name (as per SSC or Equivalent)	:	<input type="text" value="Candidate Name"/>
04. Date of Birth (as per SSC or Equivalent certificate)	:	<input type="text" value=""/> <input type="button" value="📅"/>
05. SSC or Equivalent Roll No. (Hall Ticket No.)	:	<input type="text" value="SSC Roll No."/>
06. Candidate Mobile No.	:	<input type="text" value="MobileNo"/>
Net Amount to be Paid	:	0

Note: After the successful transaction, it will direct to the following page. Note down the Transaction for future reference.

Payment Success
Transaction Status : Success
Transaction No

Please note your Transaction Number for your future reference.



[Continue to Fill the Application Form](#)

4. After successful Payment the page will direct to the, Application Form. Fill all the required details and upload the necessary certificates / documents. Click on **Submit & Continue**.

STAGE - I

Online Application Form for the Post of SCT PC (Civil) (Men & Women) - Post Code No.21, SCT PC (AR) (Men & Women) - Post Code No.22, SCT PC (APSP) (Men) - Post Code No.23, Warder (Men) - Post Code No.24, Warder (Women) - Post Code No.25, Firemen (Men) - Post Code No.26, vide Notification No. 215/R&T/Rect.2/2018, dt: 12.11.2018.

Have you applied for the post of SI & Equivalent rank vide Notification no:218/R&T/Rect.1/2018, Dated:1/11/2018	:	<input type="radio"/> Yes <input type="radio"/> No
01. Candidate Name (as per SSC or Equivalent)	:	<input type="text"/>
02. Father's/ Husband's Name	:	<input type="text" value="Father Name"/>
03. Mother's Name	:	<input type="text" value="Mother Name"/>
04. Gender	:	<input type="radio"/> Male <input type="radio"/> Female
05. Date of Birth (as per SSC or Equivalent certificate)	:	<input type="text" value="dd/mm/yyyy"/>
Age as on 01.07.2018	:	<input type="text" value=""/>
06. SSC or Equivalent Roll No. (Hall Ticket No.)	:	<input type="text"/>
Year of passing	:	<input type="text" value="Select ..."/>
07. Upload Certificate (SSC or Equivalent)	:	<input type="text" value=""/>
		<input type="button" value="Upload SSC or Equivalent Certificate..."/>
		Scanned Certificate file should be in 'jpg' format and file size less than 250KB.
08. Education Qualification (as per Notificaiton).	:	<input type="text" value="Select ..."/>
09. Community	:	<input type="text"/>
10. Upload Community Certificate (For BC,SC and ST.)	:	<input type="text" value=""/>
		<input type="button" value="Upload Community Certificate..."/>

11.	Do you belong Ex-Servicemen?	:	<input checked="" type="radio"/> Yes <input type="radio"/> No
	i) Date Of Entry	:	<input type="text"/> 
	ii) Date Of Discharge	:	<input type="text"/> 
12.	Upload Photo	:	<input type="text"/>
			<input type="button" value="Upload Photo..."/>
			Scanned Photo file should be in 'jpg' format and file size less than 50KB.
13.	Upload Signature	:	<input type="text"/>
			<input type="button" value="Upload Signature..."/>
			Scanned Signature file should be in 'jpg' format and file size less than 50KB.
14.	Identification Marks (as per SSC or Equivalent certificate)	1)	<input type="text" value="Identity Marks - I"/>
		2)	<input type="text" value="Identity Marks - II"/>
15.	Candidate Mobile No.	:	<input type="text" value="MobileNo"/>
16.	E-mail id	:	<input type="text" value="Email Address"/>
17.	(a) Do you have an Aadhaar Card	:	<input checked="" type="radio"/> Yes <input type="radio"/> No
	b) If Yes, Enter Aadhaar Card No.	:	<input type="text" value="Aadhar Number"/>
18.	What is your preferred medium of Exam?	:	<input checked="" type="radio"/> Telugu <input type="radio"/> English <input type="radio"/> Urdu
19.	Which is your preferred place for writing Preliminary Written Exam?	:	
	1st Preference	:	<input type="button" value="Select ..."/>
	2nd Preference	:	<input type="button" value="Select ..."/>
	3rd Preference	:	<input type="button" value="Select ..."/>
20.	Post applied for as per your eligibility as per notification	:	

20. Post applied for as per your eligibility as per notification :

Select ...

Select ...

Select ...

21. Which is preferred District for appearing in PMT/PET after you qualified in Preliminary Written Exam? :

1st Preference : Select ...

2nd Preference : Select ...

22. Are you a local of State of Andhra Pradesh? :

Yes No

If Yes, What is your Local District : Select ...

Do you claim benefit of Age relaxation (as per Notificaiton). : Yes No

23. As per Rule 3 (G) and as mentioned in Notification at Para Nos.25, 26, and 27, the candidates falling under certain categories shall be disqualified for recruitment. (Please go through the Notification)

a)Do you come under those categories? if yes, please note that you are not eligible for recruitment :

Yes No

24. Address for Communication :

H.No. / Flat No. :

Village / Town / City :

District : Select ...

Mandal : Mandal

PIN : PIN

Submit & Continue Cancel

5. Preview of Application Form facility is available to view the details already filled. Verify all the details and if you have any corrections Click on **Modify** and make the necessary corrections. Click on **Submit** for final submission. **Once the final submission is done, no further modifications shall be allowed.**

Preview Application Form	
Have you applied for the post of SI & Equivalent rank of Notification no:216/R&T/Rect.1/2018, Dated:1/11/2018	:
If Yes, Provide the Registration Number of PC CIVIL	:
01. Candidate Name (as per SSC or Equivalent)	:
02. Father's/ Husband's Name	:
03. Mother's Name	:
04. Gender	:
05. Date of Birth	:
06. SSC or Equivalent Roll No.(Hall Ticket No.)	:
SSC Pass Year	:
07. Upload Certificate (SSC or Equivalent)	:
08. Educational Qualification	:
Enter Other Degree	:
09. Community	:
10. Upload Community Certificate (For BC, SC and ST)	:
11. Do you belong to Ex-Servicemen?	:
i) Date of Entry	:
ii) Date of Discharge	:


[Submit](#) [Modify](#)

- The page will direct to the Print Online Application Form. [Click on Download Filled in Online Application Form](#) to download the Application Form Print out.

Print Filled in Online Application Form

Application Submitted Successfully.

Your Registration No.

 [Click here to Download Filled in Online Application Form](#)

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